



OUR SERVICES

Did you know?

We have offices in London, Chicago, Frankfurt, Singapore, Sydney, Guatemala, and Romania.

Company Background

Founded in 2006, Global Lingo has built a strong reputation based on the high-quality language services we have provided to our clients for more than a decade. We pride ourselves on providing first-class customer service, delivering projects on time and within budget.

Key facts

- ▶ Over 70 full-time staff
- ▶ Eight global offices spanning the Americas, Europe and the Asia Pacific
- ▶ A freelance translator, transcriber and minute-taker network of over 6,000 people
- ▶ Over a decade of experience
- ▶ Bespoke business management platform 'GloZone'
- ▶ Proactive and experienced project managers in all locations



Fluent Communications

Global Lingo partners with organisations around the world in delivering fluent communications to internal and external audiences. We ensure that your content is accurate, consistent, and culturally relevant in multiple languages.

Services include

- ▶ Translation & Proofreading
- ▶ Legal, financial, and compliance translations
- ▶ E-Learning course translations, rebuilding and testing
- ▶ Transcription
- ▶ Minute-taking services for meetings
- ▶ Transcreation for marketing and communications
- ▶ Voice-over and subtitling
- ▶ Software and website localisation
- ▶ Remote and in-person interpreting

Did you know?

We work with HSBC, Pret a Manger, Honda, BNP Paribas, Standard Chartered, Nasdaq and many more.

Our Approach

We are an entrepreneurial team, committed to best practices while constantly looking for ways to enhance our clients' experience. Our single operating platform and global offices facilitate a 24-hour service to our customers. No matter where you are in the world, we will always be just a phone call away.

- ▶ **Tailored Processes and Services** – we ask you about your requirements first
- ▶ **Dedicated Project Management** – we give you a single-point-of-contact
- ▶ **ISO certification for quality management** – we strive to consistently deliver the highest quality
- ▶ **Translation Memory and technology** – we generate cost savings while optimizing the quality
- ▶ **Standardized services through GloZone** – we give you full access to your projects 24/7
- ▶ **Services in over 150 languages** – we have an ever-expanding linguist network for any project type
- ▶ **Flexible approach with scalability** – we can handle urgent, fast turnaround & high-volume projects

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GLOBAL LINGO

Fluent Communications

LONDON - CHICAGO - FRANKFURT - SYDNEY

ROMANIA - GUATEMALA - SINGAPORE

global-lingo.com